

**Ashley Public School  
DISTRICT-SCHOOLS PARENT AND FAMILY ENGAGEMENT POLICY**

In support of strengthening student academic achievement, the Ashley School District which receives Title I, Part A funds, hereafter referred to as “District-Schools”, must jointly develop with, agree on with, and distribute to parents and family members of participating children a written Parent and Family Engagement Policy that contains information required by the Every Student Succeeds Act (ESSA). The policy establishes the district-school’s expectations and objectives for meaningful parent and family engagement and describes how the District will implement a number of specific parent and family engagement activities.

#### Definitions

This policy defines the following:

- *Parent* means a biological, adoptive, step or foster father or mother, or any other individual who stands in loco parentis to the student.
- *Parental involvement* means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:
  - a. Parents play an integral role in assisting their child's learning;
  - b. Parents are encouraged to be actively involved in their child's education at school;
  - c. Parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child; and
  - d. Other activities are carried out, such as those described in ESSA.
- *Family/family members* are adults living in a student’s household who are related to the student **[and/or adult relatives living outside the student’s household who, based on a school administrator’s knowledge, play a direct and active role in the student’s education (e.g., volunteer in school, attend school meetings)]**.

#### Ashley Public School Parent and Family Engagement Policy Requirements

The District-Schools agree to implement the following requirements as outlined in law:

1. The District-Schools shall put into operation programs, activities, and procedures for the engagement of parents and family members in all of its school with Title I, Part A programs. These programs, activities, and procedures must be planned and operated with meaningful consultation with parents and family members of participating children;
2. The District-Schools shall work to ensure that the required District-Schools Parent and Family Engagement Policy meets the Title I, Part A requirements, and includes as a component, a school-parent compact;

3. The District-Schools shall incorporate this District-Schools Parent and Family Engagement Policy into its district plan;
4. The District-Schools shall involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the District-Schools Parent and Family Engagement Policy and the joint development of the targeted assistance or schoolwide program plan;
5. The District-Schools shall update the District-Schools Parent and Family Engagement Policy periodically to meet the changing needs of parents and the school, distribute it to the parents of participating children, and make the Parent and Family Engagement Policy available to the local community;
6. The District-Schools shall provide full opportunities for the participation of parents with limited English proficiency, limited literacy, disabilities, of migratory children, who are economically disadvantaged, or are of any racial or ethnic minority background, including providing information and school reports required under ESSA in an understandable and uniform format including alternative formats upon request and, to the extent practicable, in a language parents understand; and
7. If the District-Schools plan for Title I, Part A is not satisfactory to the parents of participating children, the District shall submit any parent comments with the plan when the District submits the plan to Department of Public Instruction.

#### Required District-Schools Parent and Family Engagement Policy Components

The District-Schools Parent and Family Engagement Policy includes a description of how the school may implement or accomplish each of the following components:

1. **Joint Development**

The Ashley Public School shall take the following actions to involve parents and family members in informing of its district-school plan, and in the development and review of support and improvement plans:

*The plan will be shared at the Annual Fall Parent meeting asking for further input. The plan will also be mailed to all parents who did not attend the Annual Fall Parent meeting asking for feedback. The feedback will be discussed and brought back to look at improvements. In the spring, a survey will be mailed to parents of Title I students asking for their input.*

2. **Annual Title I, Part A Meeting**

Each district school who receives Title I, Part A funds shall take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all parents of participating children to attend to inform them about the school's Title I program, the nature of the Title I program, the parents' requirements, the District-Schools Parent and Family Engagement Policy, the schoolwide plan, and the school-parent compact.

*The annual meeting will be held in the fall of each school year. Resources will be made available for parents who may need other accommodations to attend and to ensure meaningful communication. If parents are not able to attend the annual meeting, they will*

*be encouraged to visit with their child's Title 1 teacher to review the information that was shared at the annual meeting.*

### **3. Technical Assistance**

The Ashley School District shall provide the following coordination, technical assistance, and other support necessary to assist and build capacity of all Title I, Part A schools in planning and implementing effective parent and family involvement activities to improve student academic achievement and school performance, which may include meaningful consultation with employers, business leaders, or individuals with expertise in effectively engaging parents and family members in education:

*The Ashley School will designate staff that will coordinate and implement effective and active parental involvement activities that will enhance academic achievement and school performance. The school will provide assistance to parents as appropriate, to help understand such topics as the State and local academic achievement and academic standards, and how to monitor a child's progress and work with educators to improve the achievement of their children.*

*This information is shared with parents through:*

1. Newsletters
2. Email
3. PowerSchool
4. Text/Phone
5. Facebook

### **4. Annual Evaluation**

The Ashley Public School shall take the following actions to conduct, with the meaningful involvement of parents and family members, an annual evaluation of the content and effectiveness of this District-Schools Parent and Family Engagement Policy in improving the academic quality of its Title I, Part A schools. The evaluation must include identifying barriers to greater participation by parents in activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The evaluation will also include identifying the needs of parents and family members to assist with the learning of their children, including engaging with school personnel and teachers and strategies to support successful school and family interactions. The District may use the findings of the evaluation about its District-Schools Parent and Family Engagement Policy to design evidence-based strategies for more effective parental involvement, and to revise, if necessary, its District-Schools Parent and Family Engagement Policy.

*The school will survey all parents of Title 1 students in the spring of the school year. The results will be compiled in report format and evaluated by the committee. The report will be shared with parents. If revisions are warranted, they will be made, and taken to the board to revise the policy.*

### **5. Coordination of Services**

The District-Schools shall, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with other relevant Federal, State, and local laws and programs such as South Central Prairie Special Education Unit that encourage and support parents in more fully participating in the education of their children by:

*Ashley Public School is a relatively small entity. If needed and as much as possible, it will coordinate with other State and local units/programs to encourage and foster parental involvement.*

**6. Building Capacity of Parents and Family Members**

The Ashley Public School shall build the schools' and parents' capacity for strong parent and family engagement by providing materials and training on such topics as literacy training and using technology to help parents work with their children to improve their children's academic achievement. Assistance will also be provided to parents in understanding the following topics:

- a. The challenging State academic standards;
- b. The State and local academic assessments including alternate assessments;
- c. The requirements of Title I, Part A;
- d. How to monitor their child's progress; and
- e. How to work with educators to improve the achievement of their child.

*The above areas will be part of the annual fall meeting agenda, at parent-teacher conferences, and in individual Title 1 progress reports to help build parents capacity for strong family engagement. Title 1 resources such as Edmentum will be shared with families to help with parent engagement. Parents will be provided a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the achievement levels of the State academic standards.*

The Ashley Public School shall provide parent and family engagement of participating children, if requested, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such request as soon as practically possible:

*Parents will be given contact information, phone numbers, email addresses and website information ensuring successful engagement and contact opportunities. When parents request an opportunity to meet with personnel, the Title 1 staff will work in a timely manner ensuring that the request is followed through.*

**7. Building Capacity of District Staff**

The Ashley Public School, with the assistance of its schools and parents, educate its teachers, specialized instructional support personnel, principals and other school leaders, and other staff in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and schools by:

*The school/district will provide teacher in-services and meetings at the local level. School personnel are strongly encouraged to attend classes, workshops, and in-services that will enhance their skills. The school/district pays transportation and other approved expenses that school personnel may incur while attending the pre-approved instructional support.*

The Ashley Public School shall provide other reasonable support for parent and family engagement activities as parents may request by:

*The school/district will communicate with parents in the development of training for teachers, principals, and other educators to improve the effectiveness of such training. Ashley Public School encourages the engagement of community-based organizations and businesses in parent involvement activities.*

8. **School-Parent Compact**

Each district school who receives Title I, Part A shall take the following actions to jointly develop with parents of participating children a school-parent compact that outlines how parents, the entire school staff, and students may share the responsibility for improved student academic achievement and the means by which the school and parents may build and develop a partnership to help children achieve the state's high standards.

*The plan will be shared at the Annual Fall Parent meeting asking for further input. The plan will be mailed to ALL parents who did not attend the Annual Fall Parent meeting seeking their feedback and input. This feedback will be discussed and the committee will develop the School-Parent Compact.*

9. **Communications**

Each district school who receives Title I, Part A shall take the following actions to provide parents of participating children the following:

- a. Timely information about the Title I programs,
- b. Flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, childcare or home visits, as such services relate to parent and family engagement, and
- c. Information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents can understand.

*Parent/teacher conferences are six-hour blocks of time. Parents are asked to schedule a time that is convenient for them. If parents are not able to attend, they are invited to come in the morning, evening or a convenient time during the school day. The Title I Program operates with an open door policy. Parents are encouraged often to visit their child's school, classroom, and Title I room. Because the Title I Program has an open door policy, parents are encouraged to contact their child's Title I teacher regularly. For parents who were not able to attend the fall meeting, informal telephone calls will be made, followed by a letter inviting them to take an active part in their child's education.*

### Building Capacity for Engagement

The District-Schools Parent and Family Engagement Policy may include additional paragraphs listing and describing other discretionary activities that the district, in meaningful consultation with its parents, choose to undertake to build parents' capacity for involvement in the school to support their children's academic achievement, such as the following discretionary activities listed in ESSA. The District shall implement the following District-Schools Parent and Family Engagement Policy components to improve family-school partnerships<sup>1</sup>:

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<sup>1</sup> NOTE: Indicate the following District-Schools Parent and Family Engagement Policy components the district will implement to improve family-school partnerships

1. Involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training;
2. Provide necessary literacy training for parents from Title I, Part A funds if the school has exhausted all other reasonably available sources of funding for that training;
3. Pay reasonable and necessary expenses associated with local parent and family engagement activities, including transportation and childcare costs, to enable parents to participate in school-related meetings and training sessions;
4. Train parents to enhance the engagement of other parents;
5. Maximize parent and family engagement and the participation in their child's education, arrange school meetings at a variety of times or conduct in-home conferences with teachers or other educators who work directly with participating children and parents who are unable to attend conferences at school;
6. Adopt and implement model approaches to improving parent and family engagement;
7. Establish a districtwide parent advisory council to provide advice on all matters related to parent and family engagement in Title I, Part A programs; and
8. Develop appropriate roles for community-based organizations and businesses, including faith-based organizations, in parent and family engagement activities.

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Complementary Documents

- GABAA, English Learners

**End of Ashley School District #9 Policy KAB .....Adopted March 10, 2021:**